

Biofeedback Society of California
June 2015 Meeting Agenda
June 3, 2015, 7pm PST

Conference Call in 559-546-1000

Participant Code: 1080072#

I. **Call to Order:** Present are Rick Harvey, Past President Jay Gunkelman, President Ali Hashemian, President Elect and Education Committee Chair Gary Schummer, Siegfried Othmer, Student Committee Chair Robert Guiles, Executive Director Tiff Thompson, Law and Ethics Chair Joy Lunt, and Steve Kassel. Absent are John LeMay, Nick Dogris, Bob Grove, and Julie Madsen. Having a quorum, Ali called the meeting to order at 7:15pm.

II. **Approval of Minutes:** Jay makes a motion to approve the minutes, Gary seconds, Joy abstains, motion passes.

(Note: Due to the importance of solidifying Annual Meeting and Conference items, it was moved to the front of the agenda.)

III. **2015 Annual Meeting** – Scott Makeig on digital signal analysis and the evolution of it across time, Richard Gervitz, Nick Dogris, Eric Peper, and Sue Othmer are currently speakers. A conversation ensued about pulling in someone from the mag-stim level.

a. **Theme** – *“Ahead of the Wave: Transformative Technology”*

b. **Submissions** – currently there are only two submissions, although there are 138 people who have opened the email; so there is interest. Typically submissions come in closer to the submission deadline.

c. **Other** – list of psychologists, chiropractors, MFTs, occupational therapist, social workers, in California will be compiled by virtual assistants with a cap of \$300. Jay proposed this spending, Gary seconds, all in favor; motion passes.

d. **Sponsors** - Robert asked for student sponsorships last year, he will use the same approach this year. Robert is willing to compile a list of students and schools to reach out to various exhibitors to see if they would donate some money to the student fund for scholarships to the conference.

e. **Exhibitors** - **We will reach out to** Stephanie Dupont & Bob Marsh, consciousness hacking list, as well as pull vendor contacts from ISNR, and AAPB's list.

IV. **Committees** – Ali proposed that an Executive Committee is formed consisting of the President, Past President and President Elect. Some discussion ensued, it was pointed out this is not in the current Bylaws, Ali gave good reasons why it should be. The revision of the new Bylaws will likely delineate this standing committee. Due to time constraints, the topic was tabled until next meeting or it may be handled by those revising the Bylaws.

a. **Student Committee** (Robert) – Robert is compiling a database of students to reach via email blast and invite to the conference

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- b. **Education Committee (Gary)** – Gary has been liaising with AAPB on the mentorship program. He specifically discussed Tom Collura’s recommendation to add onto the mentorship program a more comprehensive program that would develop a repository for clinical and research data and perhaps become a certifying body of recognized experts to peer review the quality of the data and certify that it meets certain standards. Jay pointed out that, ideally, the individuals utilizing the shared database will contribute to it; this would create a shared forum for testing various hypotheses using standardized methods and answer questions with a level of supportive data that support the ongoing development of the field. Rick mentioned the timeliness of this type of program and believes a program like this will be created, however the opportunity window for us to do it is likely limited. There was general agreement among the Board that BSC should move forward with the more comprehensive program along with AAPB and explore the funding of an internet-based software program called Higher Logic which appears more than adequate to support each phase of the development of this program. AAPB is assessing the interest and level of support a program like this would have with other regional societies and assessing various sources of funding.
 - c. **Law & Ethics Committee (Joy)** – there were no issues presented to the committee this month.
 - d. **Marketing & PR Committee** - Tiff discussed sending out speaker solicitation emails for another few weeks to various listservs, the adjacent states list, and then beginning to advertise and promote the conference once a solid line up of speakers is more established.
- V. **Bylaws** – We received the review of the Bylaw revision from the lawyer along with her recommendations. Jay recommended that we re-establish the bylaws committee and have them begin to work on the lawyer’s recent suggestions to the bylaws (the committee was originally composed of Gary, Joy, Siegfried, Jay, and Ali). The Board previously voted a budget for up to \$1500 to cover attorney fees, of which one hour has already been spent. Gary made a motion that this committee is reconstituted with the past members to further revise the bylaws and incorporate the attorney’s recommendations, and then report back to the board. Joy seconds the motion. All were in favor.
- b. **Letter of ratification (Jay author) – to go out in email? Newsletter? (tabled)**
- VI. **Strategic Planning** –AAPB offered the assistance of David Stumph in conducting a strategic planning effort. Jay suggests that we go to the annual meeting a day early and take the day for team building and goal building. Then, and once we’ve gathered our bearings, pull David in. The notion of meeting before the annual meeting will be tabled until next meeting.
- VII. **Summer Newsletter** – Robert Guiles, Siegfried, Ali, Tiff, Gary, and Juan Acosta have articles pending or written. Robert extended the help of the students in writing more articles if need be.
- VIII. **New Board Members** – Ali mentioned the importance of having future Board members be elected rather than appointed and that ongoing solicitation of future Board members needs to

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continue. So far, Greg Alter, Greg Charbonneau, Jane Kingston, Candia Smith have expressed interest. This will be further discussed at the next meeting.

- IX. Adjournment** – Ali pointed out the meeting had gone on beyond 8:30, other items were tabled. **Gary motions to adjourn, Jay seconds, all approve. Meeting adjourned at 8:38pm.**

DRAFT